Dear Teacher Certification Candidate,

We are starting to register students for our Fall 2018 Teacher Certification Workshops. Here are the details, so you can save the dates:

DASA on 10/13 in Lecture Center 108 from 9:00 to 4:00

SAVE/Child Abuse on 11/3 in Lecture Center 108 from 9:30 to 12:00 and 1:00 to 3:30

DASA on 11/10 in Lecture Center 108 from 9:00 to 4:00

To register, fill out the corresponding Registration form attached and then get a Money Order from the post office payable to “SUNY New Paltz 900039.” (One Money Order for multiple workshops is fine.) The registration form and money order must be delivered to Old Main Room 218C in order to reserve your seat. Gina Rondon’s hours for processing workshop registrations are:

Mondays 2:00 to 6:00  
Wednesdays 4:00 to 6:00  
Fridays 2:00 to 6:00

**FEES\***:  $15 for SAVE workshop; $15 for Child Abuse workshop; $20 for DASA workshop by **Money Orders Only** made out to: “**SUNY New Paltz, Acct. # 900039**.” One Money Order can be used for multiple workshop fees, but no other form of payment is accepted by Accounts Payable. (Money orders may be purchased at U.S. post offices, banks, check-cashing services, and many grocery store customer service desks.) However, they cost only $1.20 from the post office: <https://www.usps.com/shop/money-orders.htm>

**Please make your Money Order out to: “SUNY New Paltz, Acct. # 900039” and include your name, address, and the SUNY New Paltz address on the Money Order.**

You will receive a receipt and confirmation from Gina Rondon.

\*The fee for any Teacher Certification Workshop taken on campus will be waived, if you received a Pell Grant this year. If this applies to you, then fill out the registration form and bring it with a copy of your Financial Aid Award Letter to Old Main Room 218C during the hours listed.

Sincerely,  
Gina Rondon  
Graduate Assistant  
School of Education